

## **Assisted Living Checklist:**

The following assisted living checklist should be used each time you call or visit a facility. Just download the checklist to make sure all the important questions are asked:

- Do the staff have the experience needed to diagnose and/or handle the issues?
- Is staff able to provide medications?
- How many staff members are on night shift?
- What is resident to staff ratio?
- Are nurses staffed 24/7?
- What apartment types are available?
- Are there assessments prior to admission?
- What experience and training does staff have?
- Are you able to describe your residents?
- What are your payment and billing policies?
- What are the monthly expenses for different apartment types?
- What is your discharge process?
- Are all services covered by the monthly fee?
  - If not, what will additional costs be for extra services?
- Is there a waiting list? If so, what is your wait list policy and how long is the wait?
- If a resident needs a change, what services do they have available?

## **Assisted Living Tour Checklist**

The following are things to know when taking a tour of an assisted living facility. You should also download the assisted living tour checklist to have with you.

- Observe community events.
- Focus on the cleanliness.
- Look at the courtyard or outside area.
- Does staff seem friendly?
- Ask the staff and security questions, focus on how they respond.
- Speak with some residents.
- Eat one of the meals, what is it like?
- Ask about personal care.
- Learn the criteria for moving in or out.
- Always follow your gut instincts.